



# CHASE ACADEMY

## GUARDIANSHIP SERVICE 2008 - 2009

Chase Academy Guardianship Service provides for the additional needs of boarding students at Chase Academy those things which their parents are usually unable to provide for because they are not in the UK. The principal services are as follows:

- Arranging accommodation for children in school or with families during half term breaks or during longer holidays.
- Making any necessary travel arrangements, including airport reception and transport to and from school, travel to and from host families, for visits involved with visas, etc.
- Assisting in the application for visas and extensions to visas.
- Arranging validation documents of academic achievement if required.
- Regular contact with the Host Family to ensure the highest standards.
- Making payments for flights, travel, host family accommodation, visas, etc.
- Ensuring the well being and academic progress of your child with termly progress reports.
- Day-to-day liaison with Chase Academy over matters that would normally be dealt with by a parent residing in the UK.
- Maintaining contact with you directly or through your agent by fax and email.
- Reporting any event or incident that you should know about immediately.
- 24-hour emergency service.

### **Fees for guardianship (September 2008 to July 2009)**

Termly Guardianship Service Charge £185.

Airport collection.

The Guardianship Fee includes free airport transfers to and from Manchester and Birmingham airports on the specified boarders arrival and departure days. There is a charge of £70 for students who require collection from Heathrow on the specified boarders arrival and departure days. For collections at other times we use local taxi firms well known to us and we pass their charges onto the student. Guide prices are Birmingham £60, Manchester £90, Heathrow £155. We charge for transfers to and from Gatwick airport at all times, guide price £175.

Half-term stay within school £175 (includes half-term activities programme).

All students in Chase Academy Guardianship Service are automatically charged for the half-term stay within school. If this is not required and the student is away for half term, £175 will be refunded to the student's account.

Host Family Accommodation:

First night £30; further nights £20.

Other fees, for instance visa application fees, travel expenses and staff time connected with visa renewals, medical appointments or emergencies, host families etc. are charged at cost.

Students may use other guardians but these must be approved by Chase Academy. Students who opt out of the Chase Academy Guardianship Service must give one term's notice in writing.